

Y Ganolfan Gymdeithasol  
Yr Hen Bwrtawi  
Gwenfô  
Bro Morgannwg  
CF5 6AL



Community Centre  
Old Port Road  
Wenvoe  
Vale of Glamorgan  
CF5 6AL

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### Minutes of Council Meeting Held on 20 July 2023

Present: Cllr J Williams (Chair), Cllr S Milliner (Vice Chair), Cllr M Harvey, Cllr C Thomas, Cllr P Freeman, Cllr R Jervis, Cllr P Gaughan, Cllr J Davies, Cllr N Gater, Cllr J Crockford

1. **Apologies:** Cllr R Sexton, Ward Councillor R Godfrey, D Barrett-Plows Clerk

2. **Declarations of Interest under the Council's Code of Conduct:**  
None received.

3. **New Councillor Declarations of Acceptance of Office**

New Councillors N Gater and J Crockford signed the Declarations of Acceptance of Office and these were counter signed by the Chair in the absence of the Clerk.

4. **MOP – re Conifer hedge**

Mr Metcalfe shared an email from Wenvoe Community Council stating that remedial works needed to be carried out to his hedge on a boundary with the Community Centre/Hub/Library parking area within 3 months, or WCC would instruct contractors to undertake the work. Mr Metcalfe stated that only since the recent fire has WCC taken an interest in the hedge. Cllr P Gaughan noted that the issue surrounding the hedge has been an ongoing one for quite some time and prior to the fire and suggested that the Councillors undertake a site view and with exception of Cllrs Davies, Williams and Harvey, the hedge was viewed. Cllr R Jervis suggested the deeds of the connecting properties should be checked to ascertain the definitive boundary area and responsibilities.

**ACTIONS:**

1. Clerk to contact the VoG to ascertain:

- a) whether any of the trees are in a conservation area
- b) if the wire and concrete constitute the structural definition of the boundary.

2. Contact those responsible for the footpath regarding a price.

5. The minutes of the meeting held of 15 June 2023 were unanimously agreed.

## 6. Police matters:

Cllr N Gater commented on drug dealing she had witnessed in front of the village shop. Cllr S Milliner suggested that this be reported to the PCSO and that Cllr Gater attend the next 'Cuppa with a Copper'.

There had been 29 occurrences through address search Wenvoe between 12 May 2023 – 3 June 2023, occurrences of note included:

<b>What</b>	<b>Where</b>	<b>Date</b>
Fraud	Wenvoe	12/05/23
Threats	Alps Road	12/05/23
Theft	Culverhouse Cross	12/05/23
Concern for safety	Wenvoe	12/05/23
Aggressive customers	Culverhouse Cross	13/05/23
Theft	Culverhouse Cross	13/05/23
Theft	Culverhouse Cross	13/05/23
Theft	Old Port Road	13/05/23
Harassment	Alps Road	15/05/23
Concern for safety	Wenvoe	17/05/23
Theft	Culverhouse Cross	18/05/23
ASB	Wenvoe Close	18/05/23
ASB	Wenvoe Close	18/05/23
Theft	Culverhouse Cross	21/05/23
Concern for safety	Wenvoe	22/05/23
Concern for safety	Wenvoe	23/05/23
Arson	Old Port Road	22/05/23
Theft	Culverhouse Cross	22/05/23
Theft	Culverhouse Cross	26/05/23
Public Order	Culverhouse Cross	26/05/23
ASB	Wenvoe	28/05/23
RTC	Old Port Road	29/05/23
Public Order	Culverhouse Cross	29/05/23
Theft	Culverhouse Cross	30/05/23
Dangerous Driving	Old Port Road	31/05/23
Theft	Culverhouse Cross	31/05/23
Theft	Culverhouse Cross	01/06/23
ASB	Wenvoe	01/06/23
Theft	Culverhouse Cross	03/06/23

PCSO to contact and invite to next Council meeting 21 September 2023. Clerk to action.

## 7. Planning:

### New Planning Applications:

No new planning applications

### Previous Planning Applications:

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2023/00470/FUL (GG)	Brackendene, Burdonshill Lane  Proposed alteration and improvements Applicant: Mr Shaun Cuddihy	No objection
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2023/00520/FUL (GG)	7 Orchard Close, Wenvoe  Proposed roof conversion to form additional bedrooms Including hip to gable roof adaption and raising eaves And ridge heights by approximately 800mm Applicant: Mr Rob Flynn	No objection
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2023/00537/FUL (WG)	The Laurels, 6 Walston Road  Extension to rear of the house. Partly two storey, Partly additional storey on top of the existing single Storey kitchen and utility. An existing single storey Side extension is to be removed.  Applicant: Mr Arnaud Porquet	Approved 06.07.2023
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2023/00201/FUL	<b>Teleview Kennels, St Lythans</b>  Conversion of existing single storey admin and accommodation building into a two storey dwelling and demolition of existing kennel blocks.  Applicant: Mr & Mrs Reuben Evans	Awaiting decision

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2023/00092/FUL	<b>The Walled Garden, Wenvoe</b>	Approved 28.06.2023
	Variation of Condition 1 (5 yr time limit) of Planning Approval 2017/00950/FUL: Single storey bedroom and en-suite extension to existing dwelling	
	Applicant: Mr William Groom	
2022/00942/OBS	<b>Land south of St Lythans Road (Parc Worlton)</b>	Awaiting decision
	Proposed Solar Park and Ancillary Development – Parc Worlton Solar Farm	
	Applicant: Lightrock Power Limited	
2022/00884/OUT	<b>Wenvoe Service Station, Port Road, Wenvoe</b>	
	Outline planning application for 2 no – 4 bedroom Bungalows on the existing Wenvoe Service Station And West Cross Sites.	Approve subject to legal Agreement (outstanding)
	Applicant: Mr Jamie Sullivan	
2021/00075/FUL	<b>Land West of St Lythans</b>	Awaiting decision
	Two livestock buildings with access from highway	
	Applicant: Mr John Crockford	
2023/00374/FUL (HW)	<b>Dyffryn Springs, St Lythans Road, Dyffryn</b>	No Objection
	Retention of replacement marquee for wedding and Entertainment functions	
	Applicant: Mr Jonathan Bird	
2023/00416/FUL (HW)	<b>Land of Chapel Terrace, Twyn yr Odyn</b>	<b>Objection</b>
	To vary condition no of 1 of planning permission 2021/00017/FUL (Construction of new barn to be used	Awaiting decision

for stabling and animal shelter with areas for feed/hay storage and maintenance of plant and machinery in connection with the land) to amend the design from that approved to that constructed and proposed within the revised drawings

Applicant: Dr Johann Van Rooyen

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2021/00075/FUL (HW) **Land West of St. Lythans** **No objection**

Two livestock buildings with access from highway

Applicant: Mr John Crockford

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2023/00433/FUL (SDB) **Burger King (uk) Ltd, Culverhouse Cross Retail Park** **Approved 21.06.2023**

2023/00434/ADV Recladding exterior of building and replacement signage

Applicant: Unionburger Ltd

Cllr P Freeman asked the Councillors to take a view on change of use for farmland. All were in agreement of in-filling to create new dwellings, but not for the change of storage to dwellings.

All Councillors were in agreement on the planning applications.

#### **8. Finance and payment of accounts:**

- a. 1-30 June Cashbook shared and approved.  
Cllr M Harvey complimented the Clerk on the delivery of much clearer accounts with the new accounting software.
- b. All payments were approved.
- c. Accounts 2022/23 were approved. Chair signed Annual Return for year ending 31 March 2023.

#### **9. Other projects and responsibilities:**

- a. Blinds – Cllr J Williams (Chair) to measure for blinds in order to reduce costs.
- b. WRAC update – No new updates regarding the Solar Farms.
- c. Dates for future sub-committee meetings - Finance Meeting to be held on 28 September 2023 at 7:30
- d. Risk assessment requirements - Cllr R Jervis to meet with Cllr J Williams (Chair) and Cllr C Thomas on Tuesday, 25<sup>th</sup> July to discuss.
- e. Directions sign to hub – On-going, 3 quotes still needed.
- f. Scouts sign – art work still outstanding.
- g. Refurbishment Storage Out Buildings/WCC gutters/fascia boards – still awaiting money from Stronger Communities Grant. One quote has been received for £900.00, excluding insulation and paint. The quote will be shared with all Councillors.
- h. External electrical point – it was agreed by all to go ahead with the installation.
- i. Councillor email update - to be set up for Cllr N Gater and Cllr J Crockford, Cllr P Freeman to assist with the GoDaddy induction. The WCC website will commence in September.

**10. Any matters the Chairman decide are urgent:**

- d. Food truck – Councillors returned a unanimous vote against this proposal.
- e. Cllr J Williams (Chair) advised that Mr & Mrs Webster and Mrs Tanner are content with the tree work which has been carried out.

**11. Health & Safety matters:**

- f. WCC – Fire door and main hall door glass, Fire Exit in Kitchen - to be carried out on Tuesday, 25<sup>th</sup> July 2023.

**12. To receive reports from Chairman, Clerk & Members:**

- g. Cllr M Harvey and Cllr C Thomas raised the issue of new noticeboards and the Councillors voted and agreed the purchase of more.  
**ACTION:** Clerk to get more quotes as the current price is too high.
- h. Fire cabinet – with a starting price of £4107.00 it was agreed that 3 quotes were needed.
- i. It was agreed not to publish the telephone numbers of Councillors on the new website.
- j. It was agreed to wait until storage is available regarding the blue, orange and white bags.

Meeting adjourned 9:03pm for Part II

Meeting reconvened 09:04

Meeting closed 9.30pm

Next meeting: Thursday 21 September 2023