

Y Ganolfan Gymdeithasol  
Yr Hen Bwrtawi  
Gwenfô  
Bro Morgannwg  
CF5 6AL



Community Centre  
Old Port Road  
Wenvoe  
Vale of Glamorgan  
CF5 6AL

Office Tel:029 2059 1139 E-Mail: wenvoecc@googlemail.com

## Minutes of Council Meeting Held on Thursday 29 September 2022

### Present :

Cllr J Williams (Chair), Cllr M Harvey, Cllr R Sexton, Cllr R Tanner, Cllr C Thomas, Cllr P Freeman, Cllr R Jervis, Cllr S Milliner

1. Chair read out an email received from Cllr R Godfrey addressed to Wenvoe Community Council which was taken to be his resignation. Cllr M Harvey proposed that it be minuted. There was an unanimous vote that this resignation be accepted.
2. **Apologies** : Chair apologised for omitting Wenvoe Rural Affairs Committee proposal by Cllr P Freeman within item 8. Other projects and responsibilities on the Agenda.  
Cllr R Sexton to leave meeting at 8.00 pm.
3. Interests were declared by Cllr M Harvey and Cllr J Williams with regards to the Wenvoe Community Library Ltd.
4. The minutes of the council meeting held on 21 July 2022 were approved. Cllr M Harvey proposed and Cllr P Freeman seconded.
5. **Police Matters:** 13 July 2022 – 7 September 2022 statistics were shared.
6. **Planning updates:**
  - a) Units 2a & 2b Culverhouse Cross 4m high acoustic fence & removal of Condition 4 (Hours) alterations to include service pod, roof elevations, car parking and external areas.  
2022/0748/FUL – now 2022/00682/FUL

N.B. Not approved as at 29.09.2022

b) Mary Immaculate School,	Extension of an existing school hall Approved
c) Coedhirion, 8 Walston Road	Proposed replacement dwelling and extensions Approved
d) Maytime, Port Road	Replace existing hedge with a rendered block wall 1.8m high No objection
e) Land South of St Lythans Road	Proposed Solar Park & Ancillary Development – Parc Worlton Solar Farm Discussed during Meeting 29.09.2022
f) 5 Brooklands Terrace	Removal of existing rear lean to extension and erection of a new ground floor extension with setback first floor extension Approved
g) Unit C&D Valegate Retail Park	Amalgamation of Unit C&D to allow use of the units for the sale of a wider range of goods including footwear, fashion accessories, jewellery, cosmetics, toiletries, pharmaceutical products and up to 30% net retail floorspace for convenience goods  No objection
h) Wenvoe Service Station, Port Road	Outline planning application for 2 x 4 bedroom bungalows on the existing Wenvoe Service Station and Wet Cross sites  No objection

i) Vishwell Farmhouse, Wenvoe

Detached triple garage, dormer to front of house and first floor side extension with Juliette balcony to rear  
Approved

j) Former Pizza Hut (UK) Ltd  
Culverhouse Cross

The restaurant shall not be open to the public outside the hours of 08.00 to 23.00 hours on any days  
Approved

## **7. Finance and payment of accounts:**

a) Cashbook: shared and approved unanimously

## **8. Capital Projects: Library**

Chair stepped down and Cllr R Sexton chaired discussions re Library rental costs, presenting an overview of 21 July 2022 meeting and previous meetings to all in regard to rental charges. There were lengthy discussions about the benefits of free activities for members of the Wenvoe community. Cllr R Sexton proposed no rent be paid, Cllr J Williams requested to speak agreeing to no rent but highlighting that the Library would continue to pay for the electricity used. After further discussions it was voted unanimously that no rent be payable. However, following this Cllr R Sexton proposed that the Agreement be reviewed and amended where relevant, Cllr C Thomas proposed Peppercorn rent be paid and that a review be taken in 4 years. Cllr J Williams suggested Peppercorn rent of £100 per annum, Cllr R Sexton put forward £1 Peppercorn rent per annum to be reviewed in 4 years with final unanimous vote. Cllr R Sexton proposed that Cllr S Milliner review and amend the Lease Agreement Cllr R Tanner seconded. Cllr J Williams to provide copy Lease to Clerk to forward to Cllr S Milliner.

Library business concluded.

## **9. Other projects and responsibilities:**

- a.) Standing orders review – All Councillors to read and prepare comments in readiness for October meeting
- b.) Co-Opt of new Councillors – Cllr R Jervis proposed Paul Gaughan be invited to join - Cllr R Sexton seconded. Clerk to send invite to next meeting. Advertisement for Councillor vacancy to be placed on noticeboards together with What's On publication – to be action by Clerk.
- c.) Windows – Clerk confirmed the Strong Communities Grant application form had been submitted – awaiting outcome.

- d.) Defibrillators - Clerk provided update on re-charge of replacement pads if used by Ambulance service – standard practice not to recharge, Ambulance Services automatically replace any used pads if they have stock availability.
- e.) Patio update – Cllr M Harvey provided update - Breedon Wenvoe Quarry confirmed that they were to donate materials free of charge and that Contractor had confirmed work was to commence late October 2022.
- f.) Toposcope - Clerk confirmed spelling mistake had been rectified and received comments that the Contractor had made an excellent repair job. Toposcope/Quarryman location sign – Cllr C Thomas to action.
- g.) Football Goalposts Twyn-yr-Odyn- Clerk to place order with Vale of Glamorgan.

**9. Health and Safety :**

- WCC – Fire door and main hall door glass, Fire Exit in Kitchen – Clerk to contact Cllr Godfrey for update.
- Fire Risk Assessments –  
Chair read all recommendations from PASS in relation to Wenvoe Community Centre & The Hub/Library. Due to the high number of recommendations to consider it was decided Chair contact PASS for detailed specification – moved to October.

**10. To receive reports from Chairman, Clerk & Members:**

- a.) Cllr C Thomas enquired about the non presence of the signing in book, Clerk to locate or purchase Signing In Book for future Council Meetings. Loose sheet of paper signed to be affixed to Signing in Book prior to next meeting.
- b.) Clerk enquired about the general maintenance and repairs to WCC building. Chair suggested professional approach be taken and to employ a Company to provide a survey to give a list of requirements to improve the condition of WCC. Clerk to provide list of current repairs needed – moved to October.

**11. Council correspondence and communications:**

- a) Footpath & Bridleway, Whitehall Farm, Wenvoe - Cllr P Freeman presented his report on the recent history of this issue which Council accepted. In conclusion it was agreed that there had been mis-information in the past and it was hoped that the correct position i.e., that this project was initiated by The Vale of Glamorgan Council and is under their supervision be noted. Furthermore, Council expressed their hope that 'What's On' would fully and accurately report on this.
- b.) Repair Café Wenvoe - run by volunteers who fix local people's household items and teach the owner how to repair their item as the fix is being undertaken, thus reducing waste, sharing skills with local residents and helping to build community

resilience. Chair mentioned that the ideal location would be the middle 'out storage room'. Grants are available to prepare room for use and Repair Café Wales offer guidance throughout the process of setting up this service. The outside storage buildings are unorganised and mainly filled with rubbish which needs to be cleared before the buildings can be inspected for necessary repairs to be carried out and confirm building is suitable for proposed use.

- c.) Cllr P Freeman presented lengthy report on proposed 4 no solar farms planning applications within the Wenvoe area following his attendance at meeting re Parc Worlton. Council agreed that Cllr P Freeman and Cllr S Milliner proceed as joint representatives of WCC. Cllr R Jervis confirmed that he would be attending the meeting in relation to Solar Farm planning application in Bonvilston to reject the proposal. WCC has agreed to accept to work jointly with Bonvilston and St Nicholas in relation to Solar Farms. Chair proposed and Cllr M Harvey seconded that sub-committee be formed, i.e., Wenvoe Rural Affairs Committee reporting back to WCC.

**12. Any other business:**

- a) Union Jack flying half-mast outside WCC building – Clerk confirmed that the flag had already been taken down.
- b) What's On publication re Tennis Courts – nobody was aware of article. Cllr R Godfrey to be contacted for update. Clerk to action.
- c) Independent Remuneration Panel. Clerk to action prior to 2023 application deadline for.
- d) Manhole covers being removed in Wenvoe. Clerk to contact Vale of Glamorgan.
- e) Retaining wall repair Wenvoe Close, access to Hub grounds required and noted.
- f) Remaining balance of S106 monies – Cllr M Harvey confirmed expiry date of 30 September 2022 has been extended.
- g) Cllr R Godfrey contacting Vale of Glamorgan re Hub Building being given to Vale of Glamorgan. Propostion to WCC read by Cllr M Harvey to confirm that this had not been proposed, seconded and resolved by Wenvoe Community Council. Cllr R Jervis and Cllr P Freeman seconded. Unanimous decision that WCC resolve to write to Chief Executive of the Vale of Glamorgan Council to inform him of this. Cllr M Harvey to liaise with Clerk re writing of letter.
- h) Hooped cables to rear of WCC building. Clerk to contact British Telecom to request removal following unused wire following abandoned job.

Meeting closed: 9.04 pm

Next WCC meeting : 20 October 2022 at 7.30 pm