

Y Ganolfan Gymdeithasol
Yr Hen Bwrtawi
Gwenfô
Bro Morgannwg
CF5 6AL



Community Centre
Old Port Road
Wenvoe
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MINUTES OF THE
WENVOE COMMUNITY COUNCIL MEETING

Held on Thursday 16 September 2021

At the Wenvoe Community Centre

PRESENT: Cllrs. R.Sexton, (Chair), I. Moody, D. Oliver, C.Thomas, R.Tanner, C Frost, M. Harvey, M. Tucker J.Williams, Clerk - C.Harlow

1	APOLOGIES FOR ABSENCE
	K.Jones J. Bird
2	DECLARATIONS OF INTERESTS
	Interest in all matters of management of the Library by Cllr Harvey and Cllr Williams
3	APPROVAL OF MINUTES
A	The minutes of the Council meeting held 15 July 2021 were approved.

4	POLICE MATTERS					
	No Police attendance at meeting					
		Crime	No of incidents reported			
	Wenvoe , St Lythans & Twyn-yr-Odyn	Violence and sexual offences	13			
	Wenvoe , St Lythans & Twyn-yr-Odyn	Anti-social behaviour	8			
	Wenvoe , St Lythans & Twyn-yr-Odyn	Shoplifting	5			
	Wenvoe , St Lythans & Twyn-yr-Odyn	Criminal damage and arson	3			
5	PLANNING APPLICATIONS					
	New planning applications referred for consultation:					
	Application	Location and Proposal	Applicant	WCC Comments	Decision	Decision Date
	2021/01166/FUL	Whitegate, Old Port Road, Wenvoe Proposed two storey rear extension	Mr and Mrs Wheadon	No real objection although proposal of frosted glass on balcony		
	2021/00793/FUL	Canoldir, St. Lythans Road, Dyffryn Propose rear garden orangery and glazed canopies	Mr Cliff Price	No Objection		
	2021/01071/FUL	Land to the North of St. Lythans Road Erection of stables and store room on grazing land	Mr. Peter Llewellyn	No Objection		

Previously reported planning applications and updates:

Application		Applicant	WCC Comments	Decision	Decision
2021/00904/FUL	Land at St Lythan's Farm, St Lythan Proposed change of use of land to provide caravan storage (use class B8)	Mr J Morgan	As previously reported	Awaiting Decision	
2021/00776/FUL	121, Picca Close, Culverhouse Cross Extend kitchen at ground floor and extend the bedroom above to enlarge the bedroom and introduce a new ensuite	Miss Davies	As previously reported	Awaiting Decision	
2021/00773/OU I	Land South of Pound Lane, Wenvoe Proposed development in outline for up to 3 residential dwellings	Mrs Llywela Evans	REVISED PLANS 3/9/21		
2021/00694/LBC	10-12, The Old Rectory, Old Port Road, Wenvoe Proposed replacement of all existing windows	Mr Daniel Stubbs	As previously reported	Awaiting Decision	
2021/00693/FUL	10-12, The Old Rectory, Old Port Road, Wenvoe Proposed replacement of all existing windows	Mr Daniel Stubbs	As previously reported	Awaiting Decision	
2021/00654/FUL	Goldslan Farm, Wenvoe Outbuilding - Private gym and Summer house Loft conversion incorporating new dormer window to rear and a number of rooflights	Jessica Reader	As previously reported	WITHDRAWN	
2021/00075/FUL	Land West of St. Lythans Two livestock buildings with access from highway	Mr John Crockford	As previously reported	Awaiting Decision	
2021/00188/FUL	Land adjacent to Station Terrace, Station Road East, Wenvoe Proposed construction of Berm house	Mr Damien Case	As previously reported	REFUSED	
2021/00017/FUL	Land off Chapel Terrace, Twyn y Odyn, Culverhouse Cross, Cardiff The proposal is for a revised design of the Approved Application 2017/00661/FUL: Construction of new barn	Dr Johann Van Rooyan	As previously reported	Awaiting Decision	
2020/00831/FUL	Wenvoe Quarry, Alps Quarry Road, Wenvoe Proposed continued implementation of planning permission No. 1999/00957/FUL without compliance with condition No. 2	Shaun Denny	As previously reported	Awaiting Decision	
2020/00636/FUL	Wenvoe Quarry, Alps Quarry Road, Wenvoe CEMEX UK 518/FULs Ltd. Variation of Condition 1 - Relating to period of consent of 2016/01518/FULs Proposed recycling facility	Shaun Denny	As previously reported	Awaiting Decision	
2020/00390/EAF	Wenvoe Quarry, Alps Quarry Road, Wenvoe Proposed Non-Compliance with Condition 3 and Condition 12 of Planning Permission 3571 to allow existing operations to continue until 31st December 2028 and to update the regulation of blasting.	Shaun Denny	As previously reported	Awaiting Decision	

FINANCE AND PAYMENT OF ACCOUNTS 2020/2022				
(A)	Consideration was given to the Cash Book detailing receipts and payments since that reported to last Council, balance brought forward Barclays current account £46058.39 and end balance £46058.39, Barclays deposit account balance is £1974.01. Clerk explained that the audit had been submitted up to march 2021 and not 5 th April so the cash book for 2021-2022 Lloyds account was wrong and the new revised figures to capture that week are; Start of year £16647.24, Apr £27094.12, May £25027.83, Jun £21974.63, July £15795.45 and Aug £25047.22 - Council Accepted			
(B)	<u>Rural Development Fund</u> Cllr Oliver explained that Council had received a letter requesting £3067 back for the design of the library extension and proposed we politely ask the Welsh Government to absorb that cost. Council Agreed ACTION – Cllr Oliver to send letter			
(C)	<u>Acoustics & Hybrid Meetings – Main Hall & Small Meeting Room</u> Acoustics company came in and will provide quote.			
7	Capital Projects – Update a) library building update, revised terms of library licence, b) Other S106 projects : benches, noticeboards, Grange Park Path	ACTION	BY WHOM	COMPLETED Y/N
(A)	Wenvoe Library (1) Cllr Oliver has confirmed that we are 2 weeks behind schedule due to HSE regulations requiring asbestos removal that was identified in the library flooring. Revised date of completion is 18 th October 2021 with the car park available from 11 th October. Contractors are currently on track. Account status provided to Council. Cllr Oliver advised patio area would be 3m x 5m. Councillors invited to attend 9am on site the next day to discuss. (2) Library Licence Renewal – Cllr Oliver proposed and Cllr Moody seconded, to continue licence as it is with the addition of a clause changing the notice to quit 6 months either way. Council agreed. Cllr Moody proposed we continue with discretionary discount into future years and reviewed annually at the finance budget meetings. Cllr Oliver seconded . Council agreed . Chair proposed for the remainder of current financial year we support the library by not charging rent up to 31 st March 2022. They would still be paying for utilities though. Vice Chair seconded. Council agreed. All proposals had 7 for and 2 councillors were unable to participate as interest declared in library. (3) <u>Elect Group for ideas regarding the Library Reopening</u> Cllr Harvey proposed 2 library members and 2 councillors. It was agreed the group would consist of; Sylvia Harvey and Janet Tabor from the library and Colin Thomas, Rhiannon Tanner and Ceinwen Frost from the Council	Ongoing Confirm patio size Review rent for Apr 22 - Mar 23 at Finance meeting in January 2022 N/A	Cllr Oliver Cllr Oliver Finance Committee N/A	In Progress In Progress In Progress In Progress

(B)	Excess S106 Monies			
	(1) Cllr Oliver advise the VoG Council are looking at the north end of the park.	Ongoing	Cllr Oliver	In Progress
	(2) Benches – Expected 10-12 weeks , time increased from ordering when advised 8-10 wks. J Crockford has been provided with the report and agreed to provide a quote for the repairs and installation of benches	Now ordered	Clerk	In Progress
	(3) Noticeboards – We are having art work completed for the logo as they require a vector file. Alan has kindly agreed to look at this for us.	Ongoing	Clerk	In Progress
8	Other Projects			
	(1) War Memorial – History Points currently speaking with residents and working on webpage for wenvoe village, once complete company will invoice us and send plaque. Once received B.Oliver has agreed to install plaque	Ongoing	Clerk	In Progress
	(2) Queens Platium Jubilee – 2nd June 2022 Beacon - Confirmed we have a beacon which can be lit at the top of the quarrymens hill. Group - Notice in whats on for people who would like to join group, invite Wenvoe Forum to join	Ongoing Ongoing Ongoing	Clerk Cllr Bird Cllr Moody / Clerk	In Progress In Progress In Progress
	(3) Adoption of Telephone Kiosk – Wenvoe library wishes to adopt the telephone kiosk on old port road, however the application needed to be from Wenvoe Council. This also required approval from the VoG planning department who to date havent responded, despite requests for an update. Council requested costs involved with the upkeep to kiosk – ACTION – Clerk to contact BT	Ongoing	Clerk	In Progress In Progress
	(4) 2023 Parliamentary Review – Council noted	Complete	N/A	N/A
	(5) Letter from Cllr Moss St Nicholas & Bonvilston CC Solar Farm Working Group – Council noted	Complete	N/A	N/A
	(6) Remembrance day – RBL has asked if councils can support them this year with a purchase of a ‘Tommy’ , information circulated to councillors and all agreed to proceed with purchase	Ongoing	Clerk	In Progress
	(7) Toilets – DDA upgrade required. Contacted a different plumber as initial plumber hasn’t responded with Quote.	Ongoing	Clerk	In Progress
	(8) Boiler – Contacted a different plumber as initial plumber hasn’t responded with Quote.	Ongoing	Clerk	In Progress
	(9) Allotment Grant – Awarded funds towards new gates	Ongoing	Clerk	In Progress
9	Wenvoe Forum			
	Cllr Oliver read a letter that he received from the Wenvoe Forum. Established their intentions are good and that we can help if needed.	COMPLETED	N/A	N/A
10	Any matters the Chairman decides are urgent			
	N/A	N/A	N/A	N/A

11	Health and Safety			
	<u>Defibrillators</u> (1) Defibrillator in place on Brooklands Terrace, 25 people booked onto training New Defibrillator in place at the Horse and Jockey , Twyn yr Odyn. Training being arranged. Codes have arrived for both defibrilators (2) Abestos Survey – Cllr Oliver has advise that the Community Centre and outbuildings are legally required to have an abestos survey carried out ACTION – Clerk to contact company to arrange (3) Abestos Questionnaire – Cllr Oliver has completed and returned this (4) Cemetery Annual H&S Inspection – Will be carried out on 28 th September (5) Community Centre Front Wall Lean – Quote received for repair of wall once tree is removed – Agreed to proceed	COMPLETE Ongoing COMPLETE Ongoing Ongoing	Chair/Clerk Clerk Cllr Oliver Clerk Clerk	N/A In Progress N/A In Progress In Progress
12	To receive reports from Chairman, Clerk and Members.		BY WHOM	COMPLETED Y/N
	(1) Cllr Williams thanked the clerk for the flowerboxes (2) Welsh Government 20mph consultation – Individuals to respond, Council Noted (3) Local Elections Consultation – response by 24 th Sept – Comments to WCC then Chair and Clerk to respond (4) Clerk qualification consultation – Council Noted (5) Renumeration consultation – Council Noted (6) Future Generations Consultation – Response by 26 th Oct – Resend to Council as moved to next meeting (7) Community Fridge – Council Noted	N/A Ongoing Ongoing COMPLETE COMPLETE Ongoing COMPLETE	N/A Chair ALL N/A N/A ALL N/A	N/A In Progress In Progress N/A N/A In Progress N/A
13	Council correspondence and communications	ACTION	BY WHOM	COMPLETED Y/N
	(1) Minutes of Cemetery sub group were circulated to Council and noted (2) Quarrymens tribute to orchid fields footpath is confirmed as a registered footpath (3) Neighbours Conifers obstruction – VoG , Cllrs Harvey and Cllr Tucker met with Landowners and find suggestions towards a resolution. Landowners suggested WCC move the footpath. VoG Council will now inforce legal action. ACTION – send letter to VoG Council advising we back their decision and request letter is sent to landowners advising of legal action commencing as a solution needs to be found. (4) Identify if the Pound in pound lane has been purchased or not – ACTION contact land registry office (5) Several Dog poo bags were placed in the drains at the community centre and the drain cover placed over them – they have been cleared	Ongoing COMPLETE Ongoing Ongoing COMPLETED	Cllr Harvey Cllr Moody Cllr Harvey & Cllr Tucker Clerk N/A	In Progress N/A In Progress In Progress N/A

MEETING CONCLUDED

Next meetings of Council: 21st October 2021, 7.30pm.

SIGNED _____ CHAIRMAN.

DATE _____