

Y Ganolfan Gymdeithasol  
Yr Hen Bwrtawi  
Gwenfô  
Bro Morgannwg  
CF5 6AL



Community Centre  
Old Port Road  
Wenvoe  
Vale of Glamorgan  
CF5 6AL

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MINUTES OF THE  
WENVOE COMMUNITY COUNCIL MEETING

Held on Thursday, 17<sup>th</sup> September 2020

By Zoom

**PRESENT:** Cllrs. D. Oliver (Chairman), I. Moody, M. Harvey, M. Tucker, C.Thomas, R.Sexton, C Frost, K.Jones, C.Harlow

|          |   |
|----------|---|
| <b>1</b> | <b>APOLOGIES FOR ABSENCE</b>  |
|          | V.Jervis , J.Bird, R Tanner   |
| <b>2</b> | <b>DECLARATIONS OF INTERESTS</b>  |
|          | All matters relating to Library   |
| <b>3</b> | <b>APPROVAL OF MINUTES</b>  |
| A        | The minutes of the Council meeting held 16 <sup>th</sup> July 2020 were approved and request for minutes to be resent when agenda is sent.  |
| <b>4</b> | <b>POLICE MATTERS</b>   |
|          | Gas Cylinders near allotments, appears to be laughing gas. – <b>Clerk to advise Police.</b> No stats received due to absent. Included due to receipt when typing minutes. Although concerns were raised from resident in Twyn yr Odyn about smelling cannabis coming from new housing estate. – <b>Clerk to advise Newydd</b> |

5 PLANNING APPLICATIONS

**New planning applications referred for consultation:**

| <a href="#">Application</a>                       | <a href="#">Location and Proposal</a>  | <a href="#">Applicant</a> | <a href="#">WCC Comments</a> | <a href="#">Decision</a> | <a href="#">Decision Date</a> |
|---|--|---------------------------|------------------------------|--------------------------|-------------------------------|
| <a href="#">2020/00902/FUL</a><br>Comment by 14/9 | <b>Station House, 1, Station Terrace, Wenvoe</b><br>Loft conversion. Existing garage re-built and extended | Jake Rattenbury           | No objection                 | Awaiting Decision        |                               |

# Previously reported planning applications and updates:

| <a href="#">Application</a>    |  | <a href="#">Applicant</a>           | <a href="#">WCC Comments</a> | <a href="#">Decision</a> | <a href="#">Decision Date</a> |
|--------------------------------|--|-------------------------------------|------------------------------|--------------------------|-------------------------------|
| <a href="#">2019/01177/FUL</a> | <b>Glenburnie, Port Road, Wenvoe</b><br><b>Amended plans</b>   | Castleoak Care                      | As previously reported       | Awaiting Decision        |                               |
| <a href="#">2020/00857/FUL</a> | <b>Church Cottage (formerly known as Blair Athol), St. Lythans Road, St. Lythans</b><br>Two storey rear extension, installation of bedrooms and bathrooms to attic with formation of new dormers to front and rear and new open porch to front elevation   | Shaun Collier                       | No objection                 | Awaiting Decision        |                               |
| <a href="#">2020/00836/FUL</a> | <b>The Croft, Burdonshill Lane, Wenvoe</b><br><b>Revision to previously approved plan to create a first floor extension with raised roof, side Dormers and rooflights</b>  | Hagg                                | No objection                 | Awaiting Decision        |                               |
| <a href="#">2020/00856/FUL</a> | <b>Lingfield, 34, Old Port Road, Wenvoe</b><br>Replacement of existing detached garage   | Mr. Paul McDonald                   | As previously reported       | Awaiting Decision        |                               |
| <a href="#">2020/00831/FUL</a> | <b>Wenvoe Quarry, Alps Quarry Road, Wenvoe</b><br>Proposed continued implementation of planning permission No. 1999/00957/FUL without compliance with condition No. 2 which stated `No operation authorised by this permission, with the exception of restoration and after-care works, shall take place after 27th March, 2016. | Pinnacle Construction Materials Ltd | As previously reported       | Awaiting Decision        |                               |
| <a href="#">2020/00774/FUL</a> | <b>Wrinstone Farm, Station Road East, Wenvoe</b><br>Proposed 5 No. new stables, tack room and menage   | Lauren Rees                         | As previously reported       | Awaiting Decision        |                               |
| <a href="#">2020/00759/FUL</a> | <b>Brackendene, Burdonshill Lane, Wenvoe</b><br>Proposed replacement outbuildings on existing equestrian manege structure  | Shaun Cuddihy                       | As previously reported       | Awaiting Decision        |                               |
| <a href="#">2020/00748/FUL</a> | <b>Brackendene, Burdonshill Lane, Wenvoe</b><br>Proposed Glamping site on part of Brackendene, Burdonshill Wenvoe  | Shaun Cuddihy                       | Objection                    | Awaiting Decision        |                               |
| <a href="#">2020/00688/FUL</a> | <b>55, Burdons Close, Wenvoe</b><br>Single storey extension to the rear of dwelling  | Mr Antony Obaid                     | As previously reported       | Approved                 | 21/08/20                      |

|   |  |                                |                        |                            |            |
|---|--|--------------------------------|------------------------|----------------------------|------------|
| <a href="#">2020/00683/LAW</a>  | <b>3, Chapel Terrace, Twyn Yr Odyn, Wenvoe</b><br>installation of solar PV panels on roof of own house for microgeneration of electricity for domestic use   | Ms. Nicola Harmer              | No Consultees          | Approved                   |            |
| <a href="#">2020/00636/FUL</a>  | <b>Wenvoe Quarry, Alps Quarry Road, Wenvoe</b><br>Variation of Condition 1 - Relating to period of consent of 2016/01518/FUL: Proposed recycling facility  | CEMEX UK Materials Ltd.        | As previously reported | Awaiting Decision          |            |
| <a href="#">2020/00621/FUL</a>  | <b>Land west of television transmitter/south of Grants Field, Wenvoe</b><br>Detached L shaped stable block for the private use of the applicant, on a concrete base and with concrete hard standing  | Miss. Danielle Jones           | As previously reported | Approved                   | 9/9/2020   |
| <a href="#">2020/00597/FUL</a>  | <b>Whitehall Farm, St. Lythans Road, St. Lythans</b><br>Reinstatement of openings on side elevation and rear gable end changed to flat roof with two new windows at first floor level  | Mr Paul Freeman                | As previously reported | Awaiting Decision          |            |
| <a href="#">2020/00507/LAW</a><br>Amended no:<br><a href="#">2020/00507/FUL</a> | <b>71, Walston Road, Wenvoe</b><br>Proposed first floor Dormer extension   | Mr. David Bodilly              | No Objection           | Awaiting Decision          |            |
| <a href="#">2019/01311/FUL</a>  | <b>The Old Rectory, 10-12, Old Port Road, Wenvoe</b><br>Consent for the residential conversion of the Old Rectory and coach house, demolition of out buildings and structures, and associated works inc construction of a new residential coach house, and parking                           | Mr. Dan Stubbs                 | No Objection           | Approved                   | 23/07/2020 |
| <a href="#">2019/01312/LBC</a>  | <b>The Old Rectory, 10-12, Old Port Road, Wenvoe</b><br>Listed Building Consent for the residential conversion of the old rectory and coach house, demolition of out buildings and structures, and associated works including the construction of a new residential coach house, and parking | Mr. Dan Stubbs                 | No Objection           | Approved                   | 23/07/2020 |
| <a href="#">2020/00551/FUL</a>  | <b>Lodge Farm, St. Lythans Road, St. Lythans</b><br>Erection of agricultural unit for hay and machinery storage  | Mr. Phil & Mrs. Justine Webley | As previously reported | Awaiting Decision          |            |
| <a href="#">2020/00528/FUL</a>  | <b>Moselkern, St. Andrews Road, Wenvoe</b><br>Proposed two storey side extension   | Ms. Jean Mead                  | As previously reported | Awaiting Decision          |            |
| <a href="#">2020/00390/EAP</a>  | <b>Wenvoe Quarry, Alps Quarry Road, Wenvoe – Re Consult</b><br>Proposed Non-Compliance with Condition 3 and Condition 12 of Planning Permission 3571 to allow existing operations to continue until 31st December 2028 and to update the regulation of blasting.                             | Cemex UK Materials Limited     | As previously reported | Non Compliance - reconsult |            |
| <a href="#">2020/00164/TPO</a>  | <b>Wenvoe Village Hall, Station Road West, Wenvoe</b><br>Work to tree covered by TPO no.4 of 1973 – Removal of Cypress tree 9 (ref A10) Facing Old Port Road   | Mrs Gail Adams                 | As previously reported | Awaiting Decision          |            |

|          |  |               |                |                      |
|----------|--|---------------|----------------|----------------------|
| <b>6</b> | <b>FINANCE AND PAYMENT OF ACCOUNTS 2020/2021</b>   |               |                |                      |
| (A)      | Consideration was given to the report of the Clerk and Responsible Finance Officer detailing receipts and payments since that reported to last Council. Cash book balance brought forward £50731.42 Jul - Aug end balance £46178.08. <b>Council Accepted</b>   |               |                |                      |
| (B)      | Loss of income – Claim to be submitted for loss of income during COVID -19 lockdown – <b>Clerk to submit</b>   |               |                |                      |
| <b>7</b> | <b>Capital Projects – Update (a) Community centre, Vale Council S106 Agreement etc. (b) Children’s playgrounds</b>   | <b>ACTION</b> | <b>BY WHOM</b> | <b>COMPLETED Y/N</b> |
| (A)      | <u>Wenvoe Library</u><br>Waiting for Wernix to answer question , if they don’t have experience to carry out the work then we may need to find an alternate supplier which may delay project  | ongoing       | Chair          | In Progress          |
| (B)      | <u>Grange Park – Wenvoe Village ,</u><br>Finalised and being fully used which is good to see   | N/A           |                |                      |
| (C)      | <u>Excess S106 Monies</u><br>Possibility of around £75k excess following library project. VoG suggested we invite residents to comment how they would like to spend the excess. Some ideas so far are, something for older children in village, benches around the community possibly allowing people to donate and place a brass plaque on , something for Wenvoe school  | ongoing       | Chair          | In Progress          |
| <b>8</b> | <b><u>Hedge alongside Community Centre</u></b><br>Hedge is 3m deep covering the car park, confirmation from authority that fence and hedge aren’t in conservation area, not protected and no consent required. Benefit if removed and replaced with something visually nicer for community. Neighbour is in agreement something needs to be done.<br><u>Proposal</u><br>1) Council state there resolve for the removal of the hedge from the land of the community council so footpath and car parking is resumed<br>2) Authorise chairman to complete this task and spend up to £250<br><br>1) Request hedge owner to remove hedge at owners expensive<br>2) Council cut back overhang , returning cuttings to neighbour and request payment for work carried out<br>3) Remove overhang and ask owner to remove them from our site and seek recusant from costs incurred<br><br>Propose Chair meets with neighbour and reach a resolution which may mean Council has to spend more than £250 which will be discussed with | ongoing       | Chair          | In Progress          |

|           |   |         |       |             |
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|           | Council<br>Vote Proposed and both the resolutions of Council on the Community Centre hedge were passed unanimously  |         |       |             |
| <b>9</b>  | <b>Any matters the Chairman decides are urgent</b>  |         |       |             |
|           | N/A   |         |       |             |
| <b>10</b> | <b>Health and Safety</b>  |         |       |             |
|           | Re-opening of Community Centre- not clear when we can, Plans in currently in place<br><br>Priority is reopening for scouts and toddlers<br><br>Cleaning firm between every user will be very expensive and currently the timing of some groups won't make this possible. Hirers and Users will have responsibility themselves<br><br>Proposal that Chair and clerk can proceed with producing plan and implement it to reopen CC. – Agreed by Councillor IM<br><br>Hirers will need to have time to clean in between in group. In event of Covid outbreak then hirer is to contact the clerk in office hours or if out of hours Wenvoe council. Tel number to be confirmed<br><br>Building needs to be Risk Assessed, follow VoG advice<br><br>Guidelines state hirers<br><br><u>Risk Assessments – Allotments ,Play areas and CC Building</u><br>RA's to be progressed | Ongoing | Chair | In Progress |
|           | Beech tree taken down in rectory close by VoG following falling branches  | Ongoing | CF    | In Progress |
|           | Concerns raised regarding council tenant in rectory close with regards to vermin and rubbish outside their house  | N/A     | CF    | Completed   |
|           | People accessing CC during lockdown, double doors left open and also taking items. Clerk has arranged for new locks to be fitted  | Ongoing | MT    | In Progress |
|           | Cemetery – Monuments have now been repaired following earlier H&S   | Ongoing | Clerk | In Progress |
|           |   | N/A     | N/A   | Completed   |

|           |  |         |                |                      |
|-----------|--|---------|----------------|----------------------|
|           | <p>Inspection</p> <p>Vennwood Footpath – Highways going to access footpath and consider its repair</p> <p>Toilets – Plumber quote to place direct hot water in both toilets and make them DDA compliant</p>  | Ongoing | Clerk          | In Progress          |
|           |  | Ongoing | Chair & Clerk  | In Progress          |
| <b>11</b> | <b>To receive reports from Chairman, Clerk and Members.</b>  |         | <b>BY WHOM</b> | <b>COMPLETED Y/N</b> |
|           | <p><b>Rectory close</b><br/>End of house bank concerns, previously reported. MT to provide details of last visit to clerk. Chase report findings</p> <p><b>Play Areas Feedback</b><br/>Village – Good</p> <p>Redrow - Good but aimed at younger children</p> <p>Bellway – Strange, nothing there for them to play on. Planning application reference to by provided – IM Photos of park to be taken -</p> <p><b>VAT – Submitted since last meeting</b></p> <p><b>Remembrance Day – Unsure if we can hold service. MT confirmed that last year’s Poppy Wreaths are safely stored.</b></p> <p><b>Graffiti on bridge</b></p> <p><b>Scout Post won’t be going ahead so won’t need the hire of hall</b></p> | Ongoing | Clerk          | In progress          |
|           |  | Ongoing | IM &RS         | In progress          |
|           |  | N/A     |                |                      |
|           |  | Ongoing | Clerk          | In progress          |
|           |  | N/A     |                |                      |
|           | <p><b>Whitehall Quarry &amp; Field containing access road</b><br/>Planning case officer met CEMEX in August and happy with scheme as CEMEX has finished it, slightly different to original planning by adding rock face. Planning has asked CEMEX to resubmit planning showing revised finish and it will replace the 2017 application. CEMEX want to do the seeding and planting this season and they want to keep the access the road for 10-15 years to maintain the area. No site drainage issues and no VoG monies so need to rely on grants in due course. Agent acting on behalf to owner of land confirmed no response from 4 chief officers.</p>  | Ongoing | MH & Chair     | In progress          |

| 12                       | Council correspondence and communications   | ACTION            | BY WHOM | COMPLETED<br>Y/N |
|--------------------------|---|-------------------|---------|------------------|
|                          | Speed limit reductions on port road – recommended they contact highways<br><br>Polling station agreement – no station at twyn or Brooklands. Resident proposed grass area near st Lythans . WCC had submitted their objections to this previously.<br><br>Burdonshill planning objection from residents | N/A<br>N/A<br>N/A |         |                  |
| <b>MEETING CONCLUDED</b> |   |                   |         |                  |

**Next meetings of Council: 22nd October 2020, 7.30pm.**

**SIGNED \_\_\_\_\_ CHAIRMAN.**

**DATE \_\_\_\_\_**