

Y Ganolfan Gymdeithasol  
Yr Hen Bwrtawi  
Gwenfô  
Bro Morgannwg  
CF5 6AL



Community Centre  
Old Port Road  
Wenvoe  
Vale of Glamorgan  
CF5 6AL

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MINUTES OF THE  
WENVOE COMMUNITY COUNCIL MEETING  
Held on Thursday, 20<sup>th</sup> February 2020  
At Wenvoe Community Centre

**PRESENT:** Cllrs. D. Oliver (Chairman), I. Moody, M. Harvey, M. Tucker, C.Thomas, R.Tanner, V.Jervis, J.Bird, R.Sexton, C Frost

<b>1</b>	<b>APOLOGIES FOR ABSENCE</b>				
	K. Jones , C. Harlow. Ceinwen Frost was welcomed as a new councillor.				
<b>2</b>	<b>DECLARATIONS OF INTERESTS</b>				
	Cllr. Harvey: All matters relating to the library				
<b>3</b>	<b>APPROVAL OF MINUTES</b>				
	The minutes of the Council meeting held 16 <sup>th</sup> January 2020 were approved with the following amendments noted. It was also noted that paper copies of minutes are available to view in the clerk's office.				
	<table border="1"><tr><td>6/C</td><td>Precept – "Proposed Vote for 3% increase, this was also seconded" It is noted that 1 1/2 % was originally recommended but upon discussion a 3% increase was voted by a majority of 7 with two abstentions.</td></tr><tr><td>12/A</td><td>Vennwood Close footpath to tunnel It was agreed to go back to VOG re Repairs to be actioned under Public Footpath and Health and Safety issues.</td></tr></table>	6/C	Precept – "Proposed Vote for 3% increase, this was also seconded" It is noted that 1 1/2 % was originally recommended but upon discussion a 3% increase was voted by a majority of 7 with two abstentions.	12/A	Vennwood Close footpath to tunnel It was agreed to go back to VOG re Repairs to be actioned under Public Footpath and Health and Safety issues.
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**Crime Stats Wenvoe Ward – January 2020**

Police Ref No:	Crime	No of incidents reported
	Concern for safety	1
	Sexual offence	1
	Damage	2
	Theft	1
	Burglary	1

Enquiry to be made requesting more detailed statistics for Wenvoe Ward.

## New planning applications referred for consultation:

<a href="#">Application</a>	<a href="#">Location and Proposal</a>	<a href="#">Applicant</a>	<a href="#">WCC Comments</a>	<a href="#">Decision</a>	<a href="#">Decision Date</a>
<a href="#">2020/00118/FUL</a> <a href="#">Comment by 2/3</a>	<b>34, Goldsland Walk, Wenvoe</b> Conversion of existing integral single garage into a living space	Gemma Jay Williams	No Objection		
<a href="#">2020/00109/ADV</a> <a href="#">Comment by 3/3</a>	<b>Brooklands Drive Retail Park, Culverhouse Cross, Cardiff</b> One single digital screen and one unit of three digital screens	Jon Bull	Concerns raised as to distraction to the highway. Disturbing to neighbours, what if any time limits apply?		
<a href="#">2019/00097/1/NMA</a> No consultees	<b>Wauwrydd, Port Road, Wenvoe</b> Non-Material Amendment - Reduction in size of side extension. Planning Permission ref. 2019/00097/FUL: Proposed alterations and extensions	Calvin Parris			
2020/00164/TPO	<b>Wenvoe Village Hall, Station Road West, Wenvoe</b> Work to tree covered by TPO no.4 of 1973 – Removal of Cypress tree 9 (ref A10) Facing Old Port Road	Mrs Gail Adams	Objection Insufficient evidence for felling. Recommended tree surgeon report to be submitted		

Castleoak held a meeting, at their request, with Council to discuss their planning application:

They claim that access from Caerau Lane is not feasible for various reasons.

The lack of car parking facilities at the Care Home was raised and the explanation was that employees will be using public transport to travel to their place of work. Therefore, it was proposed that a request is again made to VOG for a controlled pedestrian crossing to be installed close to the roundabout, to make it safe to cross Port Road.

## Previously reported planning applications and updates:

<a href="#">Application</a>	<a href="#">Location and Proposal</a>	<a href="#">Applicant</a>	<a href="#">WCC Comments</a>	<a href="#">Decision</a>	<a href="#">Decision Date</a>
<a href="#">2019/01365/FUL</a> <a href="#">Comment by 14/1</a>	<b>Dyffryn Gardens, Duffryn Lane, Dyffryn</b> Small extension to the recently completed compost bays - 3 extra bays to be constructed at 90 degrees to the previously built compost bays	Mrs. Geraldine Donovan	No Objection	Approved	
<a href="#">2019/01115/FUL</a>	<b>Former ITV Studios, Culverhouse Cross</b> Construction of drainage ditch	Bellway Homes Ltd	See previous comments	Approved	
<a href="#">2019/01279/FUL</a>	<b>Car Park, Ty Croes Cwrlwys, Valegate Retail Park, Culverhouse Cross</b> install 2 rapid electric vehicle charging stations within the car park	Mr. Paul Hicks	No Objection	Approved	
<a href="#">2019/01342/FUL</a>	<b>73, Picca Close, Wenvoe</b> Infill porch to front of dwelling set below existing roof overhang	Mrs Wilson	No Objection	Approved	
<a href="#">2019/01382/LAW</a> <a href="#">No Consultees</a>	<b>5, Old Port Road, Wenvoe</b> Pre-fabricated cabin in the rear garden 9.5m x 4.8m x 2,27m (eaves) x 3.48m	Mr. Carl Blundell	No Objection	Approved	13/2/20
<a href="#">2019/01311/FUL</a> <a href="#">Comment by 30/1</a>	<b>The Old Rectory, 10-12, Old Port Road, Wenvoe</b> Consent for the residential conversion of the Old Rectory and coach house, demolition of out buildings and structures, and associated works inc construction of a new residential coach house, and parking	Mr. Dan Stubbs	Supported No Objection	Awaiting Decision	
<a href="#">2019/01312/LBC</a>	<b>The Old Rectory, 10-12, Old Port Road, Wenvoe</b> Listed Building Consent for the residential conversion of the old rectory and coach house, demolition of out buildings and structures, and associated works including the construction of a new residential coach house, and parking	Mr. Dan Stubbs	Supported	Awaiting Decision	
<a href="#">2020/00019/FUL</a> <a href="#">Comment by 4/2</a>	<b>Wrinstone House, Station Road East, Wenvoe</b> Single storey rear extension at lower ground level to provide accommodation for a live-in carer to support the applicants' disabled daughter. Accommodation comprises bedroom space, small lounge space, kitchenette and shower room.	Mr Matthew Cottle	No Objection	Awaiting Decision	
<a href="#">2020/00018/FUL</a> <a href="#">Comment by 4/2</a>	<b>Northcliff Rise, St. Lythans Road, Duffryn</b> First floor extension and garage conversion to existing dwelling. New single storey detached garage and two storey with basement detached	Mr Peter Ryland	<i>No objection, providing the detached workshop remains an integral part of the property</i>	Awaiting Decision	

		workshop/storage. Also including alterations to existing entrance and landscaping existing garden				
	2019/01177/OUT	<b>Glenburnie, Port Road, Wenvoe</b> planning application for a care home development works with all matters considered except landscaping	Castleoak Care	As previously reported	Awaiting Decision	
	2019/01222/ADV	<b>Valegate Retail Park, Culverhouse Cross</b> 3 no. Totem signs, 2 no. 8000mm height, 2100 width and 410mm depth. 1 no. 3000mm height, 1950mm width and 410mm depth	NewRiver Retail Portfolio	No Objection	Awaiting Decision	

## 6 FINANCE AND PAYMENT OF ACCOUNTS 2019/2020

- (A) JB moved to accept financial report; seconded by CF Report to be sent to all members, but not in the public domain (GDPR)
- (B) The minutes of the January finance committee meeting, including the budget for next year, will be presented for approval at the March Council meeting. The new cemetery charges should be sent to all funeral director
- (C) Consideration was given to the report of the Clerk and Responsible Finance Officer detailing receipts and payments since that reported to last Council. Cash book balance 2019/20 had decreased from £59185.24 to £56797.13 mainly due to a new PC, renewal of subscriptions and new water heater in the female toilets

7	Capital Projects – Update (a) Community centre, Vale Council S106 Agreement etc. (b) Children’s playgrounds	ACTION	BY WHOM	COMPLETED Y/N
(A)	In the event of the Library extension not going ahead as originally planned the Chair presented alternatives. MH presented a draft proposal to set up a team to negotiate with VOG if original proposal to agree a suitable alternative. JB proposed that we wait a further month and then review. IM seconded.	Add item onto next months agenda	Chair	In Progress
(B)	<u>Twyn-yr-Odyn Playground</u>  Faulty swing has now been replaced. It was noted that the gate used for access to the playing field at Twyn Yr Odyn is not suitable for disabled or pushchair access.	None  VOG to be notified and access gate requested	Clerk  Clerk	Completed  In progress
(C)	<u>Grange Park Playground</u> Work is progressing on the new playground; nearly complete	None	N/A	N/A
(D)	<u>The Grange – Redrow Playground</u> Waiting for playground to be opened	None	N/A	N/A

<b>8</b>	<b>VE Day</b>			
	<ul style="list-style-type: none"> <li>Committee formed, and a programme for the weekend is being put together.</li> <li>MH proposed that the council make limited funds available. Seconded and carried.</li> </ul>	N/A	Local Groups, Mike & Glenys and Wenvoe CC	In Progress
<b>9</b>	<b>GDPR</b>			
	In progress: privacy notice complete.	N/A	Vice Chair	In Progress
<b>10</b>	<b>Car Park - Neighbouring Tree Hedge Update</b>			
	Conservation officer to visit and advise. Tree surgeon report required.	Peter Thomas to be contacted	Clerk	In Progress
<b>11</b>	<b>Any matters the Chairman decides are urgent</b>			
	N/A			
<b>12</b>	<b>Health and Safety</b>			
(A)	CT reported that the steps at the bottom of Greave Close are not sufficiently lit as they are now shaded by a garden fence	Contact planning officer for advice/	Clerk	In Progress
(B)	CT reported on the number of pot holes that are getting bigger	Request update from Mike Clogg for previous highways queries	Clerk	In Progress
(C)	MT reported issues with pavement parking on Old Market Road. This is frequently being used as car parking thus rendering the pavement unusable and dangerous for pedestrians	CPSO is aware and attending.	Clerk	Y
<b>13</b>	<b>To receive reports from Chairman, Clerk and Members.</b>		<b>BY WHOM</b>	<b>COMPLETD Y/N</b>
(A)	Cemetery inspection is now complete and a detailed report has been produced. 14 graves were found to be dangerous and need attention @ £110 each. Notices will be issued and update to be received next month	Notices to be issued	Clerk	Y
(B)	JB to investigate whether a small piece of land can be used for Duffryn village as a picnic / wildlife area	Will enquire and report back to Council	Jonathan Bird	In Progress
(C)	MT A copy of regulations for the cemetery and removal of trees to be sent to B.L owner of the plot	Send regulations	Clerk	In Progress
(D)	MH Update on developments of Whitehall quarry and associated lands	Discussion ongoing		In Progress

(E)	Rhiannon Tanner has completed two years of VAT returns which are now ready to be submitted for claim. Many thanks to Rhiannon for help help in bringing the records up to date.	Completed	Clerk	Y
<b>14</b>	<b>Council correspondence and communications</b>	<b>ACTION</b>	<b>BY WHOM</b>	<b>COMPLETED Y/N</b>
(B)	The new part of the Five Mile Lane road is now derestricted down to the hawking centre, and 40 mph to Waycock; the old road limit is now 30mph.  There is a consultancy period for the new system of auditing with the Wales National Audit Office.	New system to be reviewed	Chair and CT	In Progress
<b>MEETING CONCLUDED</b>				

**Next meetings of Council: 19th March 2020, 7.30pm.**

**SIGNED \_\_\_\_\_ CHAIRMAN.**

**DATE \_\_\_\_\_**