

Y Ganolfan Gymdeithasol
Yr Hen Bwrtawi
Gwenfô
Bro Morgannwg
CF5 6AL



Community Centre
Old Port Road
Wenvoe
Vale of Glamorgan
CF5 6AL

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MINUTES OF THE
WENVOE COMMUNITY COUNCIL MEETING
Held on Thursday, 19 December 2019

At Wenvoe Community Centre

PRESENT: Cllrs. D. Oliver (Chairman), I. Moody, M. Harvey, M. Tucker, K.Jones

Also present: C. Harlow, Clerk to the Council

1	APOLOGIES FOR ABSENCE
	Cllrs C. Thomas, R. Sexton and V.Jervis Absent: Cllrs J. Bird and R. Tanner
2	DECLARATIONS OF INTERESTS
	All matters relating to the library
3	APPROVAL OF MINUTES
	The minutes of the Council meeting held 21 st November 2019 were approved

Crime Stats Wenvoe Ward – November 2019

Police Ref No:	Crime	No of incidents reported
1900410316	Parking issues	1
1900411338	1 Vehicle RTC	1
1900412492	Neighbour issues	1
1900413508	Theft of building materials	1
1900414440	Domestic incident	1
1900420511	Concerns for safety	1
1900421983	Rogue traders	1
1900435186	Assault	1
1900436398	Theft of vehicle	1

5 PLANNING APPLICATIONS**New planning applications referred for consultation:**

Application	Location and Proposal	Applicant	WCC Comments	Decision	Decision Date
2019/01312/LBC 21 days from 10/12-(by 31/12)	The Old Rectory, 10-12, Old Port Road, Wenvoe Listed Building Consent for the residential conversion of the old rectory and coach house, demolition of out buildings and structures, and associated works including the construction of a new residential coach house, and parking	Mr. Dan Stubbs	No Objection		
2019/01279/FUL 21 days from 29/11-(by 20/12)	Car Park, Ty Croes Cwrlwys, Valegate Retail Park, Culverhouse Cross To install two rapid electric vehicle charging stations within the car park. Two existing parking spaces will become EV charging bays, along with associated equipment	Mr. Paul Hicks	No Objection		
2019/01342/FUL 21 days from 13/12-(by 3/1)	73, Picca Close, Wenvoe Infill porch to front of dwelling set below existing roof overhang	Mrs Wilson	No Objection		

Previously reported planning applications and updates:

Application	Location and Proposal	Applicant	WCC Comments	Decision	Decision Date
2019/01084/FUL	23, Rectory Close, Wenvoe First floor extension	Mr. Anthony Frost	No Objection	Approved	27/11/19
2019/01187/TPO No consultees	Woodside Grange, Wenvoe Works to trees cover by TPO - No. 07, 1988 prune and reduce branches of oak tree	Mr. Alun Davies	No Objection	Withdrawn	21/11/19
2019/00706/LAW 21 days from	4, Old Port Road, Wenvoe Erection of an out building for a sauna, gym and storage	Mr. J. Culbertson	No Objection	Approved	04/12/19
2019/01177/OUT 21 days from 07/11/19 (by 28/11)	Glenburnie, Port Road, Wenvoe Outline planning application for a care home development and associated works with all matters considered except landscaping	Castleoak Care Developments Ltd	Support in Principal-see Comments made	Awaiting Decision	
2019/01222/ADV	Valegate Retail Park, Culverhouse Cross 3 no. Totem signs, 2 no. 8000mm height, 2100 width and 410mm depth. 1 no. 3000mm height, 1950mm width and 410mm depth	New River Retail (Portfolio No.08) Ltd	No Objection	Awaiting Decision	
2019/01115/FUL	Former ITV Studios, Culverhouse Cross Construction of drainage ditch	Bellway Homes Ltd	Should have been factored into original development	Awaiting Decision	

6	FINANCE AND PAYMENT OF ACCOUNTS 2019/2020			
(A)	Consideration was given to the report of the Clerk and Responsible Finance Officer detailing receipts and payments since that reported to last Council. Cash book balance 2019/20 had increased from £69,100.92 to £69,449.01			
(B)	Window Cleaner – Look for window cleaner for inside and out no power jetting – ACTION : Clerk to source			
(C)	Bank Account – We had come across some difficulty with Santander so have applied with Lloyds and this is currently in process.			
(D)	Twyn-yr-Odyn Playground Contractor Invoice - Payment by BACS however if we pay by cheque then then charge a 3% handling fee which is £645.31. Proposed Clerk to write cheque to chair and for chair to pay contractor via BACS to avoid the high handling fee. All Cllrs present agreed with proposal as long as full explanation submitted with finance data for the audit trail			
7	VALE COUNCIL MATTERS	ACTION	BY WHOM	COMPLETED Y/N
	Changes to Secondary School Admissions Catchment Area Review *Proposed changes to the feeder school from Wenvoe Primary School	N/A	N/A	N/A
8	Capital Projects – Update (a) Community centre, Vale Council S106 Agreement etc. (b) Children’s playgrounds	ACTION	BY WHOM	COMPLETED Y/N
(A)	<p><u>Library</u> Applied for 3 separate grants from the Welsh Government (WG), Stronger Communities Fund and Section 106</p> <p>Grants covered the tender for the library extension including professional fees from the Vale of Glamorgan Council. However the WG grant is an EU grant and requires the completion of the project by 31 March 2020. Our concern is that the contractor is unable to start until the end of Jan 2020, Leaving approx. 8 weeks to complete the project.</p> <p>There have been 3 problems with the project;</p> <ol style="list-style-type: none"> 1) Welsh Government took over 2 years to approve the funding (17 Dec 19) leaving us with an insufficient timeframe to complete the project 2) Vale of Glamorgan originally under-priced the project and it wasn’t until summer 2019 before we had costings 3) Previous Clerk didn’t respond to and email from WEFO which lead to a large amount of time to try and secure the funding from the WG 	Write to WG to decline funding	Chair	In Progress

	<p>Concerns;</p> <p>WG requires acceptance within 14 days which is over the Christmas period. VoG will run the whole project and are unable to confirm if there will be any additional costings from the contractor which leaves Wenvoe Councillors personally responsible for any financial shortfall.</p> <p>Therefore; Cllr D Oliver formally proposed he writes to WG advising we are unable to complete their imposed conditions as they can't be reasonable met. Things to consider if this is done; possible charges from VoG for work undertaken to date and that we could look at managing the extension of the community centre ourselves. All Councillors present formally seconded the proposal</p>			
(B)	<p><u>Twyn-yr-Odyn Playground</u></p> <p>Manufacturing fault with swing so delay in opening whilst alternative swing is sourced.</p>	None	N/A	N/A
(C)	<p><u>Grange Playground</u></p> <p>Improvements coming along nicely and work is due to commence mid Jan for the new playground</p>	None	N/A	N/A
(D)	<p><u>The Grange – Redrow Playground</u></p> <p>Waiting for grass and surfacing to be placed</p>	None	N/A	N/A
(E)	<p><u>Playing Fields</u></p> <p>VoG website advises of consultation on playing fields however this was placed on hold as they do not have sufficient monies to commence work</p>	None	N/A	N/A
9	VE Day			
	<p>8th – 10th May 2020. We received an email advising of town and community councils celebrating VE Day.</p> <p>Invite Village Hall, Church, Scouts, School to informal meeting on 9th January to discuss ideas. Possible fundraising day/night in village hall</p>	<p>Circulate VE Day email to Cllrs.</p> <p>Invite local groups, Block date off -VHall</p> <p>Look at obtaining a grant</p>	Clerk	<p>Y</p> <p>In Progress</p> <p>Y</p> <p>In Progress</p>
10	Car Park – (a) Neighbouring Hedge, (b) Storage Containers			
	<p>Neighbouring hedge is on the boundary of the conservation area and it's grown out of control. It's at least 10 feet into our car park and unable to identify the footpath. Proposed: Possibility of replacement grant. Formally agreed by All Cllrs present</p>	Meet with Neighbour	Chair and M. Tucker	In Progress

11	Any matters the Chairman decides are urgent	ACTION	BY WHOM	COMPLETED Y/N
	None	N/A	N/A	N/A
12	Health and Safety			
(A)	Tarrws Lane paving slab near Whitehall close is raised	Report to VoG	Clerk	Y
(B)	Vennwood Close Footpath to tunnel- Paving slabs raised and uneven due to tree roots from No17. Footpath isn't adopted by VoG so proposal for the centre of the path to be replaced with gravel to even surface	Obtain quote	M. Tucker	In Progress
13	To receive reports from Chairman, Clerk and Members.	ACTION	BY WHOM	COMPLETED Y/N
(A)	Casual Vacancy – No formal request for an election to take place, therefore we can advertise. Advert placed in What's on and also on noticeboard.	Advert on Noticeboard	Clerk	Y
(B)	Council would like to thank John Crockford for donating the Christmas Tree	Write to John	Clerk	Y
14	Council correspondence and communications	ACTION	BY WHOM	COMPLETED Y/N
(A)	WG Consultation regarding changes to planning and related application fees	Noted, No comment	N/A	N/A
(B)	WG letter regarding the new sum under Section 137(4) (A) of the local government act 1972 section 137 Expenditure Limit for 2020-2021	Noted	N/A	N/A
(C)	Finance Meeting – 9 th Jan 2020 confirm time	Check if R. Sexton can make 10am Prepare budget	Clerk	In Progress
(D)	Missing Stile –Near Pughs Garden Centre , VoG have contacted landowner to replace the stile	Monitor	Clerk	In Progress
MEETING CONCLUDED				

Next meetings of Council: 16th January 2020, 7.30pm.

SIGNED _____ CHAIRMAN.

DATE _____