

Y Ganolfan Gynd eithasol
Yr Hen Bwrtawi,
Gwenfô
Bro Morgannwg
CF6 6AL



Community Centre
Old Port Road,
Wenvoe
Vale of Glamorgan
CF5 6AL

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MINUTES OF THE WENVOE COMMUNITY COUNCIL MEETING

held on 17th October 2019 at 7.30pm

at Wenvoe Community Centre

PRESENT: Cllrs. D. Oliver (Chairman), I. Moody, C. Thomas, M. Harvey M. Tucker R. Tanner, V. Jervis, R. Sexton, J. Bird

Also present: Ms C.L. Harlow, Clerk to the Council

1	APOLOGIES FOR ABSENCE
	Cllr. K. Jones
	ANNOUNCEMENT BY CHAIR
	Chairman announced that Cllr Trevor Case has resigned. Chair and Cllrs wished to thank Trevor for his support and commitment over the years as a Cllr for Wenvoe.
2	DECLARATIONS OF INTERESTS
	Cllr Harvey declared an interest in the Library.
3	APPROVAL OF MINUTES
	The minutes of the Council meeting held 19 th September 2019 were approved. Request for page numbers to be added

4	POLICE MATTERS															
	<p style="text-align: center;"><u>Crime Stats Wenvoe Ward – September 2019</u></p> <table><tr><td>Police Ref No:</td><td>Crime</td><td>No of incidents reported</td></tr><tr><td>1900322773</td><td>Concern for safety</td><td>1</td></tr><tr><td>1900324709</td><td>Neighbour issues</td><td>1</td></tr><tr><td>1900330791</td><td>Damage to vehicle</td><td>1</td></tr><tr><td>1900333714</td><td>Theft from vehicle</td><td>1</td></tr></table>	Police Ref No:	Crime	No of incidents reported	1900322773	Concern for safety	1	1900324709	Neighbour issues	1	1900330791	Damage to vehicle	1	1900333714	Theft from vehicle	1
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	Chair advised of Police crime statistics link https://www.police.uk/south-wales/W05000654/crime/ which provides good geographical detail.															

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PLANNING

New planning applications referred for consultation:						
	Application	Location and Proposal	Applicant	WCC Comments	Decision	Decision Date
	2019/01004/ADV 21 days from 23/9/19 (by 14/10)	On Road outside the Valegate Retail Park, Culverhouse Cross Display of a double sided illuminated paper advertising panel, fully integrated into a bus shelter	Clear Channel	No Objection		
	2019/01031/FUL 21 days from 27/9/19 (by 18/10)	Land to the North of Maes Y Ffynnon, Bonvilston Construction of 10 affordable residential units and associated works http://vogonline.planning-register.co.uk/plarecord.aspx?AppNo=2019/01031/FUL&cuuid=BD6881F4-8747-4A8F-A856-D25D1BAEB515	Housing and Building Services, Vale of Glamorgan	For information Only		
	2019/01084/FUL 21 days from 07/10/19 (by 28/10)	23, Rectory Close, Wenvoe First floor extension	Mr. Anthony Frost	No Objection		

2019/01052/FUL 21 days from 01/10/19 (by 22/10)	Field House, 8, Old Port Road, Wenvoe Single storey extension to front of property, roof reconfiguration and erection of pergolas, log store to garden room/gym	Mr Daniel Lewis	No Objection		
2019/01042/FUL 21 days from 30/09/19 (by 21/10)	73, Heol Collen, Culverhouse Cross, Cardiff A side and rear single storey extension providing an enlarged kitchen area and lounge	Mr. Neil Williams	No Objection		
2019/01042/FUL 21 days from 08/10/19 (by 29/10)	3, Whitehall Close, Wenvoe Single storey rear extension with raised terrace (as existing) conversion of garage to habitable room	Mr. & Mrs James Mackie	No Objection		

Previously reported planning applications and updates:

Application	Location and Proposal	Applicant	WCC Comments	Decision	Decision Date
2019/00706/LAW	4, Old Port Road, Wenvoe Erection of an out building for a sauna, gym and storage	Mr. J. Culbertson	No consultees	Awaiting Decision	
2019/00636/FUL	The Old Rectory, 10-12, Old Port Road, Wenvoe Residential conversion of the Old Rectory and coach house, demolition of out buildings and structures, and associated works including the construction of a new residential coach house, and parking - 12 Units	Mr. Dan Stubbs	Developers to preserve sundial on building or donate to church	Withdrawn	21/08/19
2019/00974/ADV 21 days from 11/9/19	Starbucks Drive Thru, Brooklands Retail Park, Culverhouse Cross, Cardiff Car park, building and drive thru' signage to a new Starbucks site	Mr. Jon Bull	No Objection	Approved	10/10/19
2019/00918/TPO No consultees	Woodside Grange, Wenvoe Works to trees cover by TPO - No. 07, 1988 (Norway Maple -crown lift & tip, clear conifers & Tulip tree remove unstable deadwood)	Mr. Jerry Lamb	No Objection	Approved	16/10/19
2019/00909/LBC	Dyffryn Gardens, Duffryn Lane, Dyffryn The reintroduction of a Mawson style green house to the lower walled garden at Dyffryn Gardens	National Trust	No Objection	Approved	10/10/19
2019/00908/FUL	Dyffryn Gardens, Duffryn Lane, Dyffryn The reintroduction of a Mawson style green house to the lower walled garden	National Trust	No Objection	Approved	10/10/19

	2019/00897/LBC	Dyffryn Gardens, St. Nicholas	Mrs. Geraldine Donovan	No Objection	Approved	10/10/19
		Alteration work to the garden and bothies include the removal of a brick wall to create a doorway, the installation of a belfast sink c/w water supply and drainage. The removal of 1m2 of engineering brick to an internal ramp and replace with a softer brick, the alteration of a modern racking system in the potting shed area. Change one set of double doors, reintroduce one garden entrance door and replace one arched entrance door. Reintroduce a stone finial above the adjoining upper and lower garden door. Introduce a butyl lining to the dipping ponds				

Other Planning items

	N/A	70 bed Care Home proposed on land of Glenburnie near Nant Isaf roundabout, Wenvoe	Asbri Planning Ltd. has been commissioned by Castleoak Care Developments Ltd	Pre consultation	No Comment	
		Pre Consultation prior to planning application submission Public Engagement Event held on 27th September 2019 during 15.00 – 20.00 at the Village Hall. With recommendations to be received by 11th October 2019. Council noted that not many people attended. Details can be found here: https://www.asbriplanning.co.uk/statutory-pre-application-consultation/glenburnie-port-road-wenvoe/				

7		FINANCE AND PAYMENT OF ACCOUNTS 2019/2020
(A)	Consideration was given to the report of the Clerk and Responsible Finance Officer detailing receipts and payments since that reported to last Council. Cash book balance 2019/20 had increased from £52822.45 to £55,438.47	
(B)	Bank account – experiencing issues with current provider and request agreement on changing bank, eg. Santander or Lloyds, as we need a Treasurers Account - AGREED	

8	VALE COUNCIL MATTERS	ACTION	BY WHOM	COMPLETED Y/N
(A)	<u>Reshaping Services Programme</u> VoG are looking at how they can meet the needs of people within the VoG within the context of unprecedented financial challenges. They need to save three million pounds. It would mainly affect town councils more than community councils as there isn't much margin for community councils to take any more on. Wenvoe Council has already taken on the Library and some Grass cutting.	For Information	N/A	N/A
(B)	<u>National Development Framework</u> Plan for development – South East Wales are looking to have an additional 71,000 homes by 2038, including 48% affordable.	Circulate the link from the Welsh Government website to Members	Chair	

		10 Councils are in the City deal and the majority of development will be in the valleys as the Vale of Glamorgan has had quite a bit of development recently. Infrastructure – SPD should address this More information can be found on the Welsh Government website			
	(C)	<u>Old Port Road Parking Notifications</u> Wenvoe Council and Wenvoe School has protested loudly. A meeting has been arranged with VoG Highways Manager, Chair and Headmistress.	Attend Highways Meeting on Tuesday 22 nd October at VoG Office.	Chair	Y
	9	Capital Projects – Update (a) Community centre, Vale Council S106 Agreement etc. (b) Children’s playgrounds	ACTION	BY WHOM	COMPLETED Y/N
	(A)	<u>Library</u> Discussions around timescales and finances were held	No update at present, liaise with VoG	Chair	In Process
	(B)	<u>Twyn-yr-Odyn Playground</u> VoG has advised there may be a slight delay in work commencing	Raise Order with Contractor once payment received	Clerk	Y
	(C)	<u>Grange Playground</u> VoG still waiting on drainage issue before they can commence work on play area, however work has begun on the speed hump and installation of walkway to park which is expected to take 7 weeks before completion.	N/A	N/A	N/A
	10	Any matters the Chairman decides are urgent.	ACTION	BY WHOM	COMPLETED Y/N
		<u>Casual Councillor Vacancy</u> Discussion around process and timescales held.	Contact VoG Electoral Registration Dept.	Chair	In Process
	11	Health & Safety Matters	ACTION	BY WHOM	COMPLETED Y/N
	(A)	<u>Emergency Lighting</u> New LED emergency lighting has been installed in Community Centre	N/A	Clerk	Y
	(B)	<u>Fire Panel</u> Quote received to install a fire panel in CC, either basic or one to allow sleeping on premises (eg. Scouts)	Quotes received – to be reviewed	Clerk & Chair	On hold
	(C)	<u>Cemetery H&S Inspection</u> Quote received for Health and Safety Inspection of Cemetery to comply with HSE	Council agreed Contact Memsafe and arrange	Clerk	In Process
	(D)	<u>Playground Inspections</u> Council are responsible for carrying out Twyn-yr-Odyn inspections whilst the VoG are responsible for The Grange and Redrow play areas.	No action at present as new play area being installed.	N/A	N/A

(E)	<u>Gas Safe Check</u> Obtain quote for CC, check commercial registered contractor	Arrange quote	Clerk	In Process
(F)	<u>H&S Village Walk</u> H&S Committee met and carried out an inspection in Wenvoe and Twyn-yr-Odyn	List of concerns to be actioned have been circulated for completion	H&S Committee	
12	To receive reports from Chairman, Clerk and Members.	ACTION	BY WHOM	COMPLETED Y/N
(A)	<u>Brooklands Retail Park</u> Concerns around amount of car parking spaces removed whilst Starbucks is being built. Build-up of traffic exiting Brooklands Retail Park blocking traffic on Culverhouse cross leading too tail backs. Lack of signage to advise public that there is an overflow car park behind Burger King.	Contact VoG to request additional signage	Clerk	In Process
(B)	<u>Community Centre Car Park</u> The neighbour's hedge has grown approximately 2 metres into the car park.	Place on agenda for next meeting	Clerk	Y
(C)	<u>Quarry</u> A meeting has been arranged with CEMEX and VoG in relation to the Quarry junction	No update at present	Cllr M Harvey	In Process
(D)	<u>Bank alongside Rectory Close and Old Port Road</u> Damage occurred to wall and possibility of landslide	Previously reported in July – forward email to alternate person in VoG to address.	Clerk	Y
(E)	<u>Allotments</u> Terms and Conditions need to be revised to include a returnable deposit, and to change the start/end of the rental period Formal Move Proposed; Proposed – Cllr J Bird Seconded- Cllr M Tucker	Revise Allotment Terms and Conditions	Cllr R Sexton	
(F)	<u>Footpath from H&J to Downs</u> Seems to be a water leak , Several calls to Welsh Water have been made	Contact VoG	Clerk	Y
(G)	<u>Community Centre Flowerbeds</u> Cllr M Tucker has weeded the flowerbeds, autumn flowers and spring bulbs have been purchased. Beavers/Scouts have kindly planted spring bulbs in the wall flower containers	N/A	N/A	Y
(H)	<u>Wildlife Group</u> Orchid field grass cutting. Council has contributed 50% previously, can this continue?	Members agreed	Clerk	Y

	(I)	<u>Library Rent</u> Council has supported the library with a 50% reduction previously, can this continue?	Members agreed	Clerk	Y
	13	Council correspondence and communications	ACTION	BY WHOM	COMPLETED Y/N
	(A)	<u>Change to the Year of Ordinary Elections (Wales) Order 2019</u> As the next ordinary elections coincide with elections to the National Assembly the local elections will be moved from May 2021 to May 2022	For information	Clerk	Y
Meeting Concluded					

Next meetings of Council: 21 November 2019, 7.30pm.

SIGNED _____ **CHAIRMAN.**

DATE _____